

Report on Ordinary Meeting of 6 September 2014

(HOPE office, 22 Vacy St, Toowoomba)

1. **Meeting commenced:** 10am
2. **Attendees:** Frank Ondrus, Terry Ryan, Charmaine Atkinson and Pete (observer)
Apologies: Kerry Kruger, Miriam Sharp, Joy van der Wyk, David Shipp, Hon Andrew Powell MP, Minister for the Environment, Ruth Blair, Trevor Watts MP and Janet Bishop
Proxy votes: for Kerry, David & Joy held by Frank
3. ***A quorum of committee members was not met, so an informal meeting was held with Charmaine taking notes. A report of the proceedings will be tabled shortly.***
4. **Declarations of conflict:** Nil
5. **Confirmation of minutes from previous meetings:**
Minutes of Ordinary Meeting 9 June 2014 to be accepted as a true record
→ Moved by Terry and seconded by Frank. Agreed
No further business arising.
6. **Correspondence – incoming:**
Steady stream of daily email correspondence – junk mail jettisoned; other correspondence vetted and on forwarded to specific office bearers; other key stakeholders; media; and the occasional global email to members and supporters.
 - Invitation to Energy Efficiency Workshop, 16 Oct 2014 – Catholic Earthcare Australia/NEEN, St Luke’s Anglican Church (cnr of Herries & Ruthven Sts, Toowoomba)
 - Invitation to YLtW Community Forum, 17 Sept 2014 , USQ
 - Invitation to Australian Climate Action Summit, 19-21 Sept 2014, Brisbane
7. **Correspondence – outgoing:**
Submission to TRC on draft Toowoomba Region Sustainable Transport Strategy (12/8/14)
→ No business arising from correspondence.
8. **Office Report:**
Highlights of last quarter’s activities including outreach activities are:
 - I. Information displays held at Peaks to Points Festival, Brisbane (20 July); Toowoomba Languages & Cultures Festival (10 Aug); U3A Seniors Expo (20 Aug) and Withcott State School (5 Sept)

9. Reports from Committee Members:

- I. President's report -- as per regular e: Office Updates
 - II. Treasurer's report (presented by Frank in Joy's absence)
 - Financial Year 2013-2014 audited reports tabled. Thanks to Robert Crosato (our accountant) for promptness of delivery. Copies available for Treasurer, office records and Office of Fair Trading. BAS statement completed and lodged – with an expected refund of \$432.
 - Opening balance as at 1 July 2014 = \$4,278.76; mthly reports for July & August – major expenses being \$299.40 for website hosting and \$225 for market stall insurance; closing balance as 29 Aug 2014 = \$3,138.35
- Terry moved that the reports be accepted. Seconded by Charmaine. Agreed.

10. General Business

- T-Shirt logo competition – logo design & text to be CATCHY, ATTRACTIVE & MEANINGFUL; \$550 prize (cash or voucher) to the winner; logo to be placed on front of t-shirt; (could be included as part of membership package if we charged a membership fee); promote during September & October (draft media release); organise a judging panel; Terry Ryan has offered a \$50 donation towards prize; and announce winner at AGM (8 Nov)
- Newsletter advertising rates → \$30 + GST for a business card size advert per edition
- GCBF (Gambling Community Benefit Fund) grant for equipment -- submission deadline 30 November → *obtain quotes & prepare online application*
 - Laptop & s/w and colour printer; portable display unit; new camera (photo/film), portable PA system; tent; other?
 - Other funding sources for remainder of proposed projects
- AGM in November – who's staying on, who's going – and the need to recruit some new faces → acknowledge patron Jerry Coleby-Williams and invite to stay on for another year
- 2015 & beyond – review project/event possibilities and agree to at 1st meeting of new committee
- Jobs (an ever growing list) for volunteers → *recruit more active volunteers – submit article to newsletter*
- Kerry Kruger is now working full-time, so the newsletter production is being handed over to somebody else. Also, she proposes to 'streamline' the website structure to eliminate duplication

of material → *Charmaine has volunteered to look after September & October newsletter editions*

- Frank progressing well with Sponsorship letter & Application Form, but slowly with Business Plan
- Transition Towns → *need to revisit concept and start promoting aspects such as Grow Local campaign and sustainable housing (Sustainable House Day and /or work of ATA & others)*
- new Alliance proposed for disaffected residents & ratepayers of TRC area → workshop to be held on 19 October to discuss way forward
- new Darling Downs Environment Council (DDEC) to be launched soon. HOPE will join as a member group, but may not sit on the management committee.

11. **Next meeting:** AGM November – 8 Nov 2014

12. **Close:** 12:10pm

Other thoughts:

- ➔ Proposed 2015 projects, events & activities to be noted in December newsletter
- ➔ Hold more social “meet & greet” activities