



Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

Minutes of Ordinary Meeting – Saturday, 10 February 2018

(Last updated – 12 February 2018)

Venue: HOPE office, 22 Vacy St, Toowoomba

0. Meeting commenced at 10.15am
1. Introductions, attendees, apologies and morning tea provided
 - a. Attendees: Frank Ondrus, Bernie Ingle, Steve Cupitt, Janine Brown (11am), Andrew Nicholson (11.45am) and guest speaker MaryLou Gittens from CCMA/QWaLC
 - b. Apologies: Charmaine Turnbull, Miriam Sharp, Kerry Kruger, Sheena Gillman (PtBA) - with late apologies from Heather McIntosh, Jacinta Saad and Rebecca Roberts
 - c. Proxy votes: Kerry Kruger's vote assigned to Frank Ondrus
2. Declaration(s) of Conflict - Nil
3. Guest Speaker: MaryLou Gittens from Condamine Catchment Management Assn (CCMA) and Queensland Water and Land Carers (QWaLC) spoke about the roles and responsibilities of national, state and regional NRM/landcare agencies (see attached information sheet). MaryLou also mentioned that "associate membership" is free-of-charge to groups such as HOPE.
- 4a. Confirmation of minutes from Ordinary Meeting of 11 November 2017 → *Moved Frank, seconded by Janine*
- 4b. Business arising – *items to be aware of in the future*
 - QWaLC "Community Organisations Events Questionnaire" to be completed for all landcare focussed events and projects
 - Provide more "Back to Basics" helpful hints and advice information via newsletter and social media
 - Environmental Observances - Actively endorse, support, promote and/or participate in more key events
 - Secure project funding for landcare and other projects
- 5a. Correspondence – incoming

Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.

 - Dan Bielich's report on EIANZ Conference (29Oct-1Nov 2017)
 - 11/12/17 – Frank Ondrus awarded inaugural "Unsung Hero for Sustainable Development Goal themes in 2017" by UNAA (United Nations Association of Australia) Queensland branch
 - Request to support World Cleanup Day, 15 Sept 2018
 - Additional information required for REO (Register of Environment Organisations) application
 - Donation of \$100 from Grill'd Toowoomba
 - Invitation to present at Cultural Development Network (CDN) meeting on 15 February → *Frank to give a talk on UN Sustainable Development Goals (SDGs)*

- Received information on National Volunteering Conference, 20-22 June 2018, Sydney NSW) → *Frank to apply for full scholarships to cover transport, accommodation and conference registration for one or more delegates*
- Invitation to promote HOPE's volunteer requirements at Defence Community Expo on 24 February
- Received draft consultation paper on establishing a new arrangement for NRM in Southern Queensland
- Invitation to nominate a delegate to participate in the Development of Human Health and Wellbeing Sector Climate Adaptation Plan in Queensland → *Andrew Nicholson has been nominated as HOPE's representative to the stakeholder list*
- Received a copy of WPSQ's review of Qld Wild Dog Management Strategy → *Bernie Ingle asked to comment on behalf of HOPE*

5b. Correspondence –outgoing

- See email & hard-copy folders
- 11/11/17 -Submitted application to Federal Government re: Listing on Register of Environmental Organisations
- 13/11/17 – Annual renewal of Assn Inc to OFT (Office of Fair Trading) Qld
- 15/11/17 – Submitted upgrade of Constitution to OFT Qld
- Request to UN (United Nations) re access to SDG (Sustainable Development Goals) resources
- 27/12/17 – Submitted HOPE project brief to CQU (Central Queensland University) re Digital Media support
- Miriam to resubmit OFT form re updated Constitution → *Acknowledgement letter received 19/01/2018*

5c. Business arising from correspondence

- Prepare media release promoting World Cleanup Day (15 Sept 2018)
- Update – sponsorship introductory letter and prospectus

6. Reports

- President's Report / Office Manager's Report (as tabled) with highlights being:
 - 10/11/17 Received \$2,000 donation
 - 11/11/17 AGM and election of office bearers for 2017-2018
 - 11/12/17 Submitted application to list HOPE on Register of Environmental Organisations
 - 11/12/17 End -of-year social at City Golf Club
 - 11/12/17 Frank awarded inaugural "Unsung Hero for Sustainable Development themes in 2017" by United Nations Association of Australia (UNAA) Queensland
 - 09/01/18 Central Queensland University (CQU) accepted HOPE's request for Digital Media students to develop materials for us
 - 13/01/18 Planning meeting to discuss activities for the year
 - Locked in Ordinary Meeting schedule
 - Community Forum program – 3 speakers confirmed for March, April and May (dates to be confirmed)
 - Invitation to speak at Cultural Diversity Network meeting on 16 February
 - Submitted "Sustainability" course outline to U3A Toowoomba for consideration in Term 2 → *Andrew Nicholson to lead course with assistance from Frank Ondrus*
- Secretary's Report - Nil
- Treasurer's Report
 - Opening balance as at 31 October 2017 = \$606.34
 - Received \$2,000 donation
 - Received Westpac bank statement (29 Sept 2017 – 29 Dec 2017)
 - Closing balance as at 22 January 2018 = \$2,024.95
- Other reports – Christmas Social, 11/12/17

7. Motions - Nil

8. General business

- Report on Planning Meeting
 - Issued media release nationally promoting Clean Up Australia events
 - We may be assisting the Muslim community with clean up West Creek
 - Suggestions sought on topics for future community forums; and/or landcare projects to undertaken by us alone or in partnership with other groups
 - Support for, and promotion of, Nature Journaling workshops in the Toowoomba region
 - Seek support from USQ Toowoomba to host (co-host) an Earth Laws Conference
 - Lots of volunteers signed up in recent times with a good quantify of tasks allocated
 - Opportunity to provide a short 'environmental' course (Term 2) for U3A Toowoomba
 - Proposal to promote UN Sustainable Development Goals (SDG) throughout Toowoomba region
- Other items
 - see Toowoomba Regional Council environment grants program
 - Request fresh quotes from Steve Cupitt to provide workshops/field trips for:
 - Creating Wildlife Friendly Backyards
 - Using drones to survey landscapes
 - Community Forums – what about something on Management of Feral/Wild Animals such as cats, dogs, foxes, pigs

9. Next ordinary meeting – 9 June 2018

10. Meeting closed at 11.50am