



Householders' Options to Protect the Environment Inc.

PO Box 6118 – Clifford Gardens, Toowoomba QLD 4350
(22 Vacy Street, Toowoomba QLD 4350)
Ph 07 4639 2135; Email: office@hopeaustralia.org.au
Website: <http://www.hopeaustralia.org.au>
ABN 48 036 173 161

Think Globally. Act Locally!

Minutes of Ordinary Meeting – Saturday, 8 September 2018

(Last updated – 8 September 2018)

Venue: HOPE office, 22 Vacy St, Toowoomba

Time: 10.00am sharp!



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Meeting Notice and Agenda – Ordinary Meeting – Saturday, 8 September 2018

(Last updated – 8 September 2018)

Venue: HOPE office, 22 Vacy St, Toowoomba

Time: 10.00am sharp!

RSVP: Friday, 7 September 2018

0. Meeting commenced at 10am.
1. Introductions, attendees, apologies and morning tea provided
 - a. Attendees: Frank Ondrus, Miriam Sharp, Charmaine Turnbull (via Skype), Daniel Patava, Andrew Nicholson and Steve Cupitt
 - b. Apologies: Leonard Maposa, Terry Ryan, Margaret Moorhouse and Barry Miller
 - c. Proxy votes: Nil
2. Declaration(s) of Conflict - Nil
- 3a. Guest Speaker: Daniel Patava will provide an overview of the work of United Nations Youth Australia (UNYA) Queensland Division; and discuss a joint UNYA and HOPE “Youth Summit” event proposal
 - ➔ Daniel to provide overview article on UNYA for our newsletter; and an outline of Youth Summit proposal for consideration at our AGM
 - ➔ Daniel left at 11am
- 3b. Andrew Nicholson reported on recent “Photo Voice” project delivered to 11 year 9 students at Downlands College
 - ➔ Andrew and Charmaine left at 11.10am
- 4a. Confirmation of minutes from Ordinary Meeting of 16 June 2018
 - Moved Miriam, seconded by Steve. Agreed by all present.

4b. Business arising - Nil

5a. Correspondence – incoming

Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.

- Blue Card renewal reminder letter
- Report on U3A Toowoomba's Seniors Expo

5b. Correspondence –outgoing

- See email & hard-copy folders
- As tabled

5c. Business arising from correspondence - Nil

6. Reports

- President's Report - as per Office Manager's quarterly report (available on request)
- Secretary's Report - *will explore grant opportunity for new computer*
- Treasurer's Report
 - Opening balance at 15 June 2018 = \$1,017.59
 - Transactions for quarter (see attachment)
 - Accounts for 2017-2018 audited
 - *Business Activity Statement (BAS)* completed and submitted
 - Australian Charities and Not-for-profits Commission (ACNC) *2017 Annual Information Statement* completed and submitted online
 - **Office of Fair Trading (OFT) Qld annual return to be dealt with after AGM**
 - Closing balance as at 8 September 2018 = \$2,869.24
- Other reports - Nil

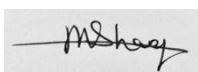
7. Motions - Nil

8. General business

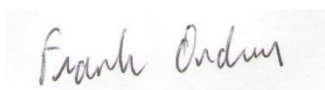
- Updates
 - Application for Register of Environmental Organisations (REO) accepted for processing
 - Once approved and we have deductible gift recipient (DGR) status, initiate national fund-raising campaign; refresh 'Sponsorship' letter and prospectus; and research available DGR grants for backlog of projects
 - 6 unsuccessful grants – refer to Steve Cupitt and others for rewrite
 - Proposed projects (see attachment)
 - (Toowoomba) Tool Library proposal
 - ➔ *As Barry Miller is no longer able to lead this project, what about referring the proposal to Derek Tuffield of Lifeline?*
 - Strategic planning – suggestions for next year and 5 years hence!
 - ➔ *Ask Angie Mulgrew to assist in developing Strategic Plan for HOPE*
- Other items - Nil

9. Next ordinary meeting – 10 November 2018

10. Meeting closed at 11.45am



Secretary/Treasurer – Miriam Sharp



President – Frank Ondrus