



Householders' Options to Protect the Environment Inc.

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ABN 48 036 173 161

Think Globally. Act Locally!

Minutes of Annual General Meeting held on Saturday, 10 November 2018 at HOPE Office, 22 Vacy Street, Toowoomba QLD 4350

(Last updated – 13 November 2018)

1. Meeting commenced at 10am with morning tea introductions, apologies
Attendees: Frank Ondrus, Terry Ryan, Steve Cupitt, Jacinta Saad and Miriam Sharp
Apologies: David Janetski, Charmaine Turnbull and Andrew Nicholson
Proxies: for Charmaine and Andrew assigned to Frank
2. Declaration(s) of Conflict of Interest - Nil
3. Minutes of the 2017 AGM to be passed as a true record
– Moved by Frank Ondrus, seconded by Miriam Sharp
4. President's Report tabled (plus the 4 quarterly Office Reports)
5. Treasurer's Report
 - Opening balance as at 10 October 2017 = \$451.29
 - Audited accounts for 2017-2018 (see attachment)
 - ATO (Business Activity Statement (BAS) return for 2017-2018
 - Closing balance as at 10 November 2018 (date of Transaction file) = \$2,967.89
6. Other reports
Steve is designing a HOPE magnetic sign to place on his work vehicle
7. Motions: - Nil

8. **Election of 2018-2019 Executive Committee members, etc.**

- President - Frank Ondrus - Nominated by Steve Cupitt, seconded by Terry Ryan
- Vice-President - Steve Cupitt - Nominated by Frank Ondrus, seconded by Miriam Sharp
- Secretary - Miriam Sharp - Nominated by Frank Ondrus, seconded by Steve Cupitt
- Treasurer - Miriam Sharp - Nominated by Frank Ondrus, seconded by Jacinta Saad
- Extra member selected from admin support staff listed below

- Ordinary members who fulfil administration support roles as:
 - Office Manager - Frank Ondrus
 - Newsletter Editor* - Office with assistance from Gillian Tait
 - Website Administrator* - Stephen Warburton
 - Membership Officer* - Barry Miller
 - Social Media Administrator* - Charmaine Turnbull, Gillian Tait and Hayley Lowe
 - Admin assistants (media /publications, etc.) -

* - These positions can be undertaken remotely by phone and email communication.

9. Nomination of Patron: Jerry Coleby-Williams (from ABC's Gardening Australia program)

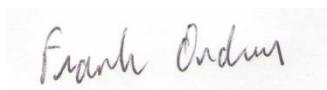
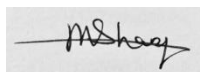
- Nominated by Frank Ondrus, seconded by Terry Ryan

10. Nomination of auditor: Robert Crosato, Crosato Country Enterprises

- Nominated by Miriam Sharp, seconded by Frank Ondrus

11. Next AGM scheduled for 9 November 2019

12. Meeting closed at 11.00am



Secretary/Treasurer – Miriam Sharp

President – Frank Ondrus