



## Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

## Minutes of 2<sup>nd</sup> Ordinary Meeting – Saturday, 13 February 2021

(Last updated – 14 February 2021)

### ZOOM meeting

1. Meeting commenced at 10.05am
2. Introductions, attendees, apologies and morning tea provided
  - a. Attendees:  
Physical - Frank Ondrus, Terry Ryan, Kerry Kruger and Miriam Sharp  
Virtual – Charmaine Turnbull, Keith Robinson, Elizabeth Houston, and Andrew Nicholson (joined the meeting at 10.30am)
  - b. Apologies: Steve Cupitt and Adam Walter
  - c. Proxy votes:
3. Declaration(s) of Conflict - Nil
4. Guest Speaker: Nil
- 5a. Confirmation of minutes from Ordinary Meeting of 14 November 2020  
➔ *Moved Kerry, seconded by Keith. Agreed by all present.*
- 5b. Business arising - Nil
- 6a. Correspondence – incoming  
*Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.*
  - As tabled
- 6b. Correspondence –outgoing
  - See email & hard-copy folders
  - As tabled
  - Circulated email from Places You Love (PYL) Alliance re: Samuel review of EPBC Act and other matters
  - Circulated email from Communitier re: Take Climate Action initiative
- 6c. Business arising from correspondence -
7. Reports
  - President's Report - as per Office Manager's quarterly report (tabled)
  - Secretary's Report - Nil
  - Treasurer's Report
    - **Opening balance at 31 October 2020** = **\$12,119.05**
    - Transactions for quarter (see attachment)
      - HOPE General account balance = \$842.89
      - HOPE Public Fund account = \$220.01
    - **Closing balance as at 13 February 2021** = **\$1,062.90**

➔ *Treasurer's Report moved by Miriam, seconded by Kerry. Accepted.*

- Update reports from Admin Support Team volunteers
  - Social media stats: Twitter – 500 followers; Facebook – 843 likes; LinkedIn – 40 followers; Instagram – 91 followers

8. Motions - Nil

9. General business

- Carried forward projects
  - Survey of several threatened fauna in Groom Electorate via funding received from national Community Environment Program (CEP)
    - ➔ *11/02/21 - Project completed.*
    - ➔ *12/02/21 – CEP End of Project report, supporting project documentation and Income & Expenses report with copies of consultant's invoices submitted by email*
    - ➔ *Summary report with photos to be prepared for newsletter, website and social media*
  - 2021 Youth Summit – Virtual event via ZOOM platform
    - ➔ *St Ursula's College has agreed to co-host a series of 4 ZOOM meetings, 19-22 April 2021 from 4pm – 5pm.*
    - ➔ *Invitations to potential guest speakers issued 11/02/21*
    - ➔ *Invitations to secondary schools issued 12/02/21*
  - Central Queensland University (CQU) Digital Media student's assignment
    - ➔ *Students will commence work on refreshing HOPE publications during semester 1*
- Carried forward grant applications
  - The development and publication of a Waste Minimisation brochure
    - ➔ *Still seeking grant funding*
  - 10.40am - Podcast series (Andrew Nicholson)
    - ➔ *8 podcasts completed – with another 7 being envisaged*
    - ➔ *Give the Podcast Series another good plug via social media, newsletter and website (What's New)*
- Proposed projects
  - Prepare 'in depth' reports on – Food Security (Regina Kimble); Water Security (tbc) and Circular Economy (Mariana Marabini)
    - ➔ *Water Security Report – see current report from Productivity Commission - [National Water Reform - Productivity Commission \(pc.gov.au\)](https://www.pc.gov.au/reports/indicators/water-reform)*
  - See 'lapsed' projects folder
    - ➔ *C/f to next meeting*
- Admin activities
  - Sponsorship – refresh material and start issuing requests (Office)
    - ➔ *C/f to next meeting*
  - Regular annual on-going tasks:
    - ➔ *Review & comment on state & national government discussion papers*
    - ➔ *Promote key "Environmental Observance" events (see calendar)*

10. Next ordinary meeting – 12 June 2021

11. Meeting closed at 10.45am

Note:

After the meeting, Terry Ryan raised concerns about Toowoomba Regional Council's lack of follow through (i.e., implementation of strategies) in regards to CDB Master Plan and Green Infrastructure.