



Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

Minutes of Ordinary Meeting – Saturday, 10 June 2017

(Last updated – 5 July 2017)

Venue: HOPE office, 22 Vacy St, Toowoomba

Time: 10.00am sharp!

1. Introductions, attendees, apologies and morning tea provided
 - a. Attendees: Frank Ondrus, Sharon Polkinghorne, Jihua Tang, Barry Miller, Miriam Sharp, Terry Ryan, Charmaine Turnbull and Janine Brown
 - b. Apologies: Peter Burling, Steve Cupitt and Stephen Warburton
 - c. Proxy votes: Nil
2. Declarations of conflict: - Nil
3. "Round the table" catch up
 - 3a. Barry raised point re having hard copies of paperwork. Frank Ondrus confirmed hard copies are required by Office of Fair Trading (OFT) meeting requirements, but point was noted.
 - 4a. Confirmation of minutes from Ordinary Meeting of 11 February 2017 (read by minutes-taker)
→ Moved Frank, seconded by Miriam
 - 4b. Business arising - Nil
 - 5a. Correspondence – incoming
Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.
 - to be tabled at meeting
 - 5b. Correspondence –outgoing
 - See email & hard-copy folders
 - to be tabled at meeting
 - 5c. Business arising from correspondence - Nil
6. Reports
 - Office Manager's Report with additional comments from President (highlights of report read out and full report tabled)
 - Treasurer's Report
 - Opening balance as at 31 January 2017 = \$3,132.33
 - Transaction report
 - Closing balance as at 31 May 2017 = \$2,319.00
 - Other reports – Charmaine mentioned that Facebook was receiving good visitation

7. Motions - Nil

8. General business

- Updates on:
 - Grant applications
 - GCBF application for series of Going Solar information sessions – unsuccessful!
 - Community Forum program – February & April events
 - 18 Feb – “Gardening – the natural, organic way”
 - 22 Apr – “Maintaining Regional Heritage Values”
 - Social events – March & May events
 - 18 Mar - Picnic at Queens Park, Toowoomba
 - 20 May - Talk on Native Bees, followed by Picnic at Lions park, Hodgson vale
- Other business
 - Succession Planning, strengthening and stabilizing the management committee and admin support staff, national/state/local priorities, financial security and other items
 - Charitable Status + Deductible Gift Recipient (DGR) status and its potential benefits to HOPE
→ Frank to prepare discussion paper and circulate to committee and admin support staff
 - Free registration to Making Cities Liveable conference, 10-11 July, Brisbane → Frank to attend on behalf of HOPE
- General discussion on ‘organic’ gardening
 - Including something in September/October
- Frank raised the sending of a member to the Sydney conference Renewable Cities Forum (14-15/06) at a cost of \$330, which included an exhibition. Dan Bielich volunteered to attend on behalf of HOPE.
→ Moved by Frank. Seconded by Charmaine. Agreed by all.
- Charmaine raised the point that the Office Manager/President (mostly for media enquiries) ought to have a mobile phone funded by HOPE. → Jihua to investigate costings and to report at next meeting.
- HOPE has withdrawn from the joint Art-Science-Nature Project with Arts Council Toowoomba due to their changed concept direction.

9. Next ordinary meeting –9 September 2017

10. Meeting closed at 11.40am