



Householders' Options to Protect the Environment Inc.

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Minutes of HOPE 2017 ANNUAL GENERAL MEETING

Saturday, 11th November 2017 commencing 10.00am sharp!

(Last amended – 13 November 2017)

AGENDA:

1. Introductions and morning tea
 - a. Attendees: Frank Ondrus, Kerry Kruger, Heather McIntosh, Dan Cannan, Janine Brown and Miriam Sharp (arrived at 10.40am)
 - b. Apologies: Barry Miller, Cr Carol Taylor (TRC), Stephen Warburton, Darryl Ebenezer (QWaLC), Clare Davies, David Janetzki (Member for Toowoomba South), Steve Cupitt, Charmaine Turnbull, Terry Ryan and Jihua Tang
 - c. Proxies: from Barry Miller, Steve Cupitt and Charmaine Turnbull held by Frank Ondrus
2. Declaration(s) of Conflict of Interest: Nil
3. Guest speaker – Unavailable due to family commitment
4. Minutes of the 2016 AGM to be passed as a true record → *Moved by Frank, seconded by Dan*
5. President's Report – tabled; plus, copy of the 4 quarterly reports
6. Treasurer's Report
 - Opening balance as at 31 October 2016 = \$3,678.24
 - Audited accounts for 2016-2017 (see attachment)
 - ATO (Business Activity Statement (BAS) return for 2016-2017
 - Closing balance as at 10 October 2017 (date of Transaction file) = \$451.29
7. Other reports
 - Dan slowly working through website maintenance
 - Janine helped where she could, but was unable to do a lot due to personal commitments and TAFE study
8. Motions: motions and/or constitutional amendments
 - i. To accept the nominations of Dr Mark Copland, Executive Officer - Social Justice Commission, Catholic Diocese of Toowoomba; Derek Tuffield, Chief Executive Officer - Lifeline Darling Downs & South-West Queensland; and Rhonda Munro, Principal of Rhonda's Bookkeeping to the special committee charged with administering HOPE's Public Fund account.
→ *Moved by Kerry, seconded by Janine. Agreed by all. Motion passed.*

- ii. To amend HOPE's Constitution (ver #1, 17 November 2007) to reflect the addition of a Public Fund (relevant changes as related to our inclusion in the Register of Environmental Organisations and access to Deductible Gift Recipient (DGR) status) – as per draft amendments attachment ver #2, 11 November 2017)

➔ *Moved by Heather, seconded by Dan. Agreed by all. Motion passed.*

9. Election of 2017-2018 Executive Committee members, etc.

- President - Frank Ondrus ➔ *Nominated by Miriam, seconded by Kerry*
- Vice-President - Steve Cupitt ➔ *Nominated by Janine, seconded by Dan*
- Secretary - Miriam Sharp ➔ *Nominated by Janine, seconded by Kerry*
- Treasurer (acting) - Miriam Sharp ➔ *Nominated by Janine, seconded by Kerry*
- Extra member selected from admin support staff listed below

- Ordinary members who fulfil administration support roles as:
 - Office Manager - Frank Ondrus ➔ *Nominated Kerry, seconded by Dan*
 - Newsletter Editor* -
 - Website Administrator* - Dan Cannan ➔ *Nominated by Heather, seconded by Miriam*
 - Membership Officer* - Barry Miller ➔ *Nominated by Kerry, seconded by Janine*
 - Social Media Administrator* - Charmaine Turnbull ➔ *Nominated by Dan, seconded by Miriam*
 - Admin assistants (media /publications, etc.) -

* - These positions can be undertaken remotely by phone and email communication.

10. Nomination of Patron: Jerry Coleby-Williams (from ABC's Gardening Australia program)

➔ *Nominated by Miriam, seconded by Kerry. Agreed by all.*

11. Nomination of auditor: Robert Crosato, Crosato Country Enterprises

➔ *Nominated by Kerry, seconded by Heather. Agreed by all.*

12 Next AGM scheduled for 10 November 2018

13. Meeting closed at 11am.

➔ **One-minute silence observed for Remembrance Day**