



Householders' Options to Protect the Environment Inc.

PO Box 6118 – Clifford Gardens, Toowoomba QLD 4350

(22 Vacy Street, Toowoomba QLD 4350)

Ph 07 4639 2135; Email: office@hopeaustralia.org.au

Website: <http://www.hopeaustralia.org.au>

ABN 48 036 173 161

Think Globally. Act Locally!

Minutes (1.1) of Ordinary Meeting – Saturday, 11 November 2017

(Last updated – 13 November 2017)

Venue: HOPE office, 22 Vacy St, Toowoomba

Time: 11.00am

1. Introductions, attendees, apologies and morning tea and lunch provided
 - a. Attendees: Frank Ondrus, Kerry Kruger, Heather McIntosh, Dan Cannan and Miriam Sharp
 - b. Apologies: Barry Miller, Cr Carol Taylor (TRC), Stephen Warburton, Darryl Ebenezer (QWaLC), Clare Davies, David Janetzki (Member for Toowoomba South), Steve Cupitt, Charmaine Turnbull, Jihua Tang, **Terry Ryan** and Janine Brown (left after AGM)
 - c. Proxy votes: from Barry Miller, Steve Cupitt and Charmaine Turnbull held by Frank Ondrus
2. Declaration(s) of Conflict - Nil
- 3a. Confirmation of minutes from Ordinary Meeting of 9 September 2017
→ *Moved Dan, seconded by Kerry. Agreed by all.*
- 3b. Business arising – Nil
- 4a. Correspondence – incoming
Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.
 - Report on All Energy Conference (11-12/10/17) by Dan Bielich
 - Report on QWaLC (Queensland Water and Land Carers) Landcare Forum (14/10/17)
 - Information on National Landcare Program (NLP) Phase 2 provided by Condamine Alliance (CA)
 - Green Bond certification to support environmentally responsible projects → refer to ACDC Energy
 - Queensland Conservation Council (QCC) – *Enabling the climate transition in Queensland* meeting report
 - QWaLC - Community Organisations Events Questionnaire → to be completed for every project/event undertaking by HOPE
 - “Return Unwanted Medicines (RUM)” Project information sheet → please promote via newsletter, website and social media
 - Incorporated Associations Guide from Office of Fair Trading (Qld)
- 4b. Correspondence –outgoing
 - See email & hard-copy folders
- 4c. Business arising from correspondence - Nil
5. Reports
 - President’s Report – see Office Manager’s quarterly report (attached)
 - Secretary’s Report - Nil

- Treasurer's Report
 - Opening balance as at **10** October 2017 (date of last Transaction file) = \$451.29
 - Review of draft budget for 2017-2018 → *to be undertaken early in 2018*
- Other reports - Nil

6. Motions: - Nil

7. General business

- C/f items from 2016-2017
 - Register of Environmental Organisations (REO) through to refreshing and re-issuing Sponsorship Prospectus (as per previous list of categories)
 - *Changes to HOPE Constitution completed and ratified; and REO application signed and necessary supporting documentation attached and ready for submission.*
 - Website upgrade → *Dan complete minor modifications, etc.; and 1300WebPro to change structure and sequence of 'buttons'*
- New items from 2017-2018
 - Date for Christmas/End of Year dinner
 - Office closure over Christmas - New Year period
 - "Back to Basics" approach regarding projects, campaigns, events and activities and the promotion thereof.
 - Environmental observances to support (see 2017 calendar) – media only vs. active support & participation
 - Proposed projects requiring funding (see composite list)
 - Condamine Alliance (CA) National Landcare Program (NLP) Phase 2 opportunities
 - Steve's earlier project proposals (x4)
 - Creating Wildlife Friendly Backyards workshops
 - Youth Engagement in Landcare – via Nature Play Qld and/or Nature Journaling workshops
 - 14/10 -- QWaLC – Condamine region – partner with other landcare groups on projects; promotion of landcare; and utilisation of volunteers
 - Encouraging more backyard gardening – including composting & mulching, bee-keeping
 - Campaigns to support, endorse or active participate in
 - Calendar of events for 2018 (see attachment)
 - Ordinary Meetings schedule
 - proposed Community Forum schedule (see attachment)
 - proposed Workshop program
 - annual attendance local/regional Community Events
 - visits to Bauer's Organic Farm
 - Other business
 - Marketing Strategy → Lift our profile nationally via media and social media – as well as via our newsletter and website → *also speak with 1300WebPro re website & Facebook*
 - National membership drive → *refresh earlier media release*
 - Suggestions for articles, etc. (see envelope) → *not discussed*
 - Website Review as prepared by Stephen Warburton (Apr 2017) → *Majority of minor suggestions already completed by Dan. Some page restructuring and inclusion of photos, graphics, etc. will be done in due course. Changes to "buttons" will be undertaken by 1300WebPro.*
 - Jobs for Volunteers ... lots! (see email, computer and hard-copy folders) → *not discussed*
 - **7 Pillars of Fund-raising**
 - Grants - for equipment and projects
 - Donations - usually from information displays and community events
 - Crowdfunding - see existing initiative → refresh & promote widely
 - Memberships - nil at present
 - Events - 'gold coin' admission fee sometimes asked for

- Sales - see HOPE polo shirts
- Sponsorship - awaiting DGR status before re-issuing requests

8. Next ordinary meeting – 10 Feb 2018

9. Meeting closed at 11.45am and lunch was served.