

2020-2021 – 1.0 - Office Manager's Quarterly Report for 14 Nov 2020 meeting

(Last updated – 14 November 2020)

Significant office highlights:

- 12/09 Ordinary Meeting
- 21/09 Australian Earth Laws Alliance (ALEA) has accepted our invitation to become an Alliance/Partner
- 22/09 Postal mailout to secondary schools re Updated letter on 2021 Youth Summit
- 26/09 Submitted online Register of Environmental Organisations (REO) return for 2019-2020 (Miriam Sharp, 26 Sept 2020)
- 30/09 Issued HOPE Enews Bulletin for October 2020
- 01/10 Issued feature article re A call for a New Generation of Australian Environmental Laws
- 05/10 Several in-house produced Podcasts are now available online. Thanks, Andrew, for the considerable time and effort you have put into this project. Much appreciated.
- 26/10 Issued 'Special Qld Edition of Newsletter' on National Parks
- 27/10 Issued meeting notices for AGM and 1st Ordinary Meeting of 2020-2021 HOPE Management Team
- 30/10 Co-signed ACF's "Open Letter to Prime Minister Morrison re Angus Taylor's poor handling of his portfolio"
- 04/11 Attended CCMA (Condamine Catchment Management Association) meeting
- 05/11 Issued Enews Bulletin for November 2020
- 06/11 Sent 'Youth Summit sponsorship request' letters to CCMA and QWaLC (Queensland Water and Land Carers)

Volunteer movement:

- 28/09 Welcome to Meg Bowyer, 2nd year Bachelor of Communications student (NSW) who has volunteered to help with media and publications work
- 18/10 Departure of several non-performing volunteers
- 19-20/10 Enlisted 2 more volunteers - Bruna Lesaige as researcher and article writer (19/20); and Keith Robinson who has volunteered to look after our Twitter account; and assist with research and article writing (2010).

Media Releases:

- 20/09 Issued Qld-wide media release re: HOPE supports QCC's environmental asks of next Queensland government
- 01/10 Issued Qld-wide media releases re: Funding vital to work of Environmental Defenders Office; and NatureAssist Program

Grant applications:

- 18/10 Submitted 2 online funding applications re: 2021 Youth Summit

Submissions:

Nil to date

Account activity:

- 14/09 HOPE Public Fund bank account with Westpac re-established and activated
 - 22/09 Purchased box of 100 postage stamps – cheque. No 200710, \$110 with GSDT = \$10.00
 - 27/10 Requested CLEVVI update our website's Twitter button with new handle → Paid \$42.63 with GST = \$3.88 (cheque no. 200711)
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Office Updates compilation

07/10/2020

The Telstra Email Network problem has been fixed. Yahooooooo and what a relief!!

I'm now able to send and receive both to office@hopeaustralia.org.au and my private Telstra Bigpond account.

Crossroads Rural & Environment are progressing well with the Community Environment Program (CEP) project. A number of potential sites with our targeted threatened species have been identified and landholders visited. A report/article on progress to date will be available shortly.

Work on the planned 2021 Youth Summit is progressing well – with efforts now directed to possible funding sources.

Lastly, our Annual General Meeting (AGM) is scheduled for Saturday 14 November 2020.

I'd like to thank everyone for their contributions thus far; and hope that most of you will be able to continue with us in 2020-2021 – either in your current positions or volunteering to step up into another role.

Office highlights:

12/09 Ordinary Meeting

13/09 Offers of Partnership/Alliance sent to Australia Earth Laws Alliance (ALEA), Climate and Health Alliance (CAHA) and Australian Water Association (AWA)

14/09 Issued global email re: Environmental Observance Dates for October 2020

14/09 HOPE Public Fund bank account activated; and email request seeking donations sent to members and supporters

15/09 Issued email to national media re: Date Claimer info on Environmental Observance Dates for October 2020

20/09 Issued Qld-wide media release re: HOPE supports QCC's environmental asks of next Queensland government

21/09 Australian Earth Laws Alliance (ALEA) has accepted our invitation to become an Alliance/Partner

22/09 Purchased box of 100 postage stamps – cheque. No 200710, \$110 with GSDT = \$10.00

22/09 Postal mailout to secondary schools re Updated letter on 2021 Youth Summit

26/09 Backup (large) of files to be stored off-site

26/09 Submitted online Register of Environmental Organisations (REO) return for 2019-2020 (Miriam Sharp, 26 Sept 2020)

28/09 Welcome to Meg Bowyer, 2nd year Bachelor of Communications student (NSW) who has volunteered to help with media and publications work

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05/10 Several in-house produced Podcasts are now available online. Thanks, Andrew, for the considerable time and effort you have put into this project. Much appreciated.

22/10/2020

Due to a recurrence of 'depression', I have found it difficult to focus and undertake routine HOPE tasks – let alone stuff at home.

I have apologised to some of you for my sloppiness and/or vagueness via phone/email conversations.

To the rest of you, please bear with me.

Highlights of office activity have included online submissions of funding applications to Aurizon and Australian Communities Foundation re: 2021 Youth Summit event proposal (18/10); and the enlisting of 2 more volunteers - Bruna Lesaige as researcher and article writer (19/20); and Keith Robinson who has volunteered to look after our Twitter account; and assist with research and article writing (2010).

Lastly, our Annual General Meeting (AGM) scheduled for Saturday 14 November 2020 will be a ZOOM meeting.

I hope that most of you are able to participate in this meeting.

After the AGM, we will have the first meeting of the 2020-2021 HOPE Management Team.

At this meeting we will review carry forward projects and funding applications; as well discuss proposed undertakings in 2021.

Meeting notices, etc. for the AGM and 1st Ordinary meeting will be emailed to you shortly.

09/11/2020

Our AGM and 1st Meeting of the 2020-2021 Management Team will be held on Saturday 14 November 2020 at the HOPE office (aka Frank & Mary's place).

Due to social distancing restrictions, we will once again be having a combined ZOOM meeting.

A link will be forwarded to you shortly.

Office highlights:

- 26/10 Issued 'Special Qld Edition of Newsletter' on National Parks
- 27/10 Issued paperwork on upcoming AGM and 1st Ordinary Meeting of new Management Team
- 27/10 Requested CLEVVI update our website's Twitter button with new handle → Paid \$42.63 with GST = \$3.88 (cheque no. 200711)
- 30/10 Co-signed ACF's "Open Letter to Prime Minister Morrison re Angus Taylor's poor handling of his portfolio"
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