



Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

Minutes of 3rd Ordinary Meeting – Saturday, 12 June 2021

(Last updated – 13 June 2021)

IN PERSON and ZOOM meeting

1. Meeting commenced at 10.05am
 2. Introductions, attendees, apologies and morning tea provided
 - a. Attendees: Physical – Frank Ondrus, Miriam Sharp, Kerry Kruger and Stephanie Polinar
Virtual – Charmaine Turnbull, Amelia Carlson and Xiang 'Phoebe' Huang
 - b. Apologies: Steve Cupitt, Keith Robinson, Wayne Roddom and Joanne Cork
 - c. Proxy votes: - Nil
 3. Declaration(s) of Conflict - Nil
 4. Guest Speaker: - Nil
 - 5a. Confirmation of minutes from Ordinary Meeting of 13 February 2021
→ *Moved Charmain, seconded by Miriam. Agreed by all present.*
 - 5b. Business arising - Nil
 - 6a. Correspondence – incoming
Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.
 - As tabled
 - 6b. Correspondence –outgoing
 - See email & hard-copy folders
 - As tabled
 - 6c. Business arising from correspondence - Nil
 7. Reports
 - President's Report - as per Office Manager's quarterly report (tabled)
 - Secretary's Report - Nil
 - Treasurer's Report
 - **Opening balance at 13 February 2021** = **\$1,062.90**
 - Transactions for quarter (see attachment)
 - HOPE General account balance = \$1,658.17
 - HOPE Public Fund account = \$270.01
 - **Closing balance as at 12 June 2021** = **\$1,928.18**
- *Treasurer's Report moved by Miriam, seconded by Stephanie. Accepted.*

Note: DC Advisory Group appointed Auditor for 2020-2021

- Update reports from Admin Support Team volunteers
 - Social media stats (23/05/21): Twitter – 1,006 followers; Facebook – 867 likes; LinkedIn – 85 followers; Instagram – 107 followers

8. Motions - Nil

9. General business

- Reports on:
 - CEP project
 - ➔ *Not discussed due to Steve Cupitt's unavailability. However, CEP Grant acquittal report is on file if anyone wishes to peruse it.*
 - virtual 2021 Youth Summit (FO)
 - ➔ *Youth Summit report and copies of speakers' presentations to be added to website*
 - Central Queensland University (CQU) Digital Media student's assignment (FO)
 - ➔ *Samples of updated promotional material should be available soon*
 - Special reports on – Food Security (Regina Kimble); Water Security (Charmaine Turnbull) and Circular Economy (Mariana Marabini)
 - ➔ *"Think Globally, Act Locally" – What's Australia's position*
- Carried forward grant applications
 - The development and publication of a Waste Minimisation brochure
 - ➔ *Still seeking grant funding*
- Proposed projects
 - See 'lapsed' projects folder (as per attachment)
- Admin activities
 - Admin Support Team vacancies
 - LinkedIn Content Admin, Media Officers, Membership Officer and Website Content Maintenance Assistant
 - Sponsorship – refresh material and start issuing requests (Office)
 - Regular annual on-going tasks:
 - Review & comment on state & national government discussion papers
 - Promote key "Environmental Observance" events (see calendar)
- Other business
 - Frank spoke about Andrew Nicholson's work on 'After the Virus' and 'Eco-Social Work in Australia' Podcast Series
 - Frank also mentioned that Steve Cupitt and he are working on a much larger CEP project proposal
 - Frank noted the opportunity to raise 'environmental' issues to the newly formed 'Voices of Groom' group; and Toowoomba Regional Council's Environmental Advisory Committee.
 - Kerry mentioned the possibility of using MS TEAMS ilo ZOOM application

10. Next ordinary meeting – 11 September 2021

11. Meeting closed at 11.00am