



Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

Minutes of Ordinary Meeting, Saturday, 13 June 2019

(Last updated – 17 June 2020)

Venue: HOPE office, 22 Vacy St, Toowoomba

0. Meeting opened at 10am
1. Introductions, attendees, apologies and morning tea provided
 - a. Attendees:
 - i. Management Committee – Frank Ondrus, Miriam Sharp and Kerry Kruger
 - ii. ZOOM participants – Charmaine Turnbull (until 11am), Janet Bishop, Jayson Ello and Andrew Nicolson (from 11am)
 - b. Apologies: Joanne Cork, Isabella Grant, Morgan Jackson and Steve Cupitt
 - c. Proxy votes: Nil
- 2a. Confirmation of minutes from Ordinary Meeting of 9 November 2019
➔ *Moved Miriam, seconded by Frank. Agreed by all.*
- 2b. Business arising - Nil
- 3a. Correspondence – incoming
Steady stream of daily e: mail correspondence – junk mail jettisoned; other correspondence vetted and on-forwarded to - specific office bearers; other key stakeholders; media; and the occasional global email to members & supporters.
 - Strategic Planning meeting report, 8 Feb 2020
 - National Climate Emergency Summit report, 14-15 Feb 2020 – Andrew Nicholson
 - Invitation to visit Dingo Mountain Parkland, Crows Nest
 - Toowoomba Regional Council (TRC) to investigate formation of Environmental Advisory Committee (The Chronicle, 20 May 2020)
- 3b. Correspondence –outgoing
 - See email & hard-copy folders
 - Issued email request seeking new Alliance/Partnership supporters
 - Wrote to Adobe Australia requesting donation of graphic design software - ➔ *only available in USA*
 - Issued e:letter to all Australian local government authorities and the national/state/regional media re: The Time if Right to Adopt a “Climate Resilience Policy”
- 3c. Business arising from correspondence
 - ➔ *After some general discussion on climate related issues, it was suggested that we invite the Climate for Action group to submit article for publication in a future edition of our e:newsletter (actioned 13/06)*
 - ➔ *Send copy of “Open Letter of Local Government Authorities re Development and Adoption of Climate Resilience Policy” to Charmaine Turnbull (actioned 13/06)*
4. Reports
 - President’s Report - as per Office Manager’s quarterly report (available on request)
 - ➔ Firstly, thanks to all of our volunteers for their varied and valued contribution over the past 6-7 months. I’d like to pay particular thanks to Kerry for assisting with website maintenance, Daniela for taking over the Newsletter

Editor position; and, Steve and Andrew for their assistance in developing projects and assisting with grant applications.

- Significant highlights (7 x Enews Bulletins; 3 events)
 - 02/12/19 End of Year Social
 - 17/12/19 Initiated 'in-house' appeal for books & magazines for Gatton Women's Prison
 - 08/02/20 Strategic Planning Meeting
 - 14/02/20 Andrew Nicholson's attendance at National Climate Emergency Summit, Melbourne
 - 24/02/20 Earth Laws Forum, Toowoomba
 - 21/04/20 Received notification that our application for listing on the national Register of Environmental Organisations was successful. Yahoo!!!
- Media Releases (x10)
- Submissions (x6)
 - Product Stewardship Amendment (Packaging and Plastics) Bill 2019 (x2)
 - Review of EPBC Act (x4)
- Grants (3 unsuccessful; 2 successful; 4 pending)
 - Funding for new computer system received from GCBF (Qld)
 - Funding from federal Communities Environment Program to undertake:
Management of Endangered, Vulnerable and Near Threatened (EVNT) Fauna / Flora Species in typical Matters of National Environmental Significance (MNES) / Threatened Ecological Communities (TEC) vegetation communities through knowledge – Species Likelihood of Occurrence Matrix, Property Specific Species Mgt Plans and Site Mgt Plans
- Account activities – see Treasurer's report
- Secretary's Report - Nil
- Treasurer's Report
 - Opening balance at 8 Feb 2020 = \$1,147.18
 - Transactions for quarter (see attachment)
 - Closing balance as at 31 May 2020 = \$1,643.02
- Other reports - Nil

5. General business

- Impact of COVID-19 on HOPE's operation and that of our environment colleagues
- Update on Strategic Planning Meeting of 8 Feb 2020
 - ➔ *Need to increase membership*
 - ➔ *Ongoing support and promotion of national campaigns*
 - ➔ *Investigate more Alliance/Partners*
- Listing on Federal Register of Environmental Organisations and what it means for us
 - Deductible Gift Recipient (DGR) status with tax office (ATO)
 - ➔ *Update website 'Donation' page to reflect HOPE Public Fund details*
 - ➔ *Create HOPE Public Fund receipt form*
 - Ability to mount major fund-raising campaigns
 - Access to a greater range grants with DGR a requirement
 - ➔ *Check available Grant List subscriptions*
 - Ability to attract corporate sponsorship
 - ➔ *Refresh 'Sponsorship Prospectus' with the inclusion of a statement siting our DGR status*
 - ➔ *Start compiling current lists of organisations to target*
- Report on Grants
 - GCBF application successful – new computer system purchased
 - Communities Environment Program (CEP) successful – work to commence mid-June 2020
 - Australian Ethical Investments – Develop a series of Podcasts on local environmental issues
 - ARTC Inland Rail – Development of a Waste Minimisation brochure
 - Printing of UN SDG posters
 - TRC Micro Grants program → Unsuccessful
 - Australian Communities Foundation (06/06)

- The Honda Foundation (12/06)
- Project proposals for 2020-2021
 - “Youth for the Environment” Summit to be held during National Youth Week, April 2021
 - ➔ *Form working group to progress project proposal*
 - *Confirm date, times and venue*
 - *Review potential summit themes and sub-themes*
 - *Compile list of potential speakers and/or workshops*
 - *Review earlier projects and refresh YES Summit proposal*
 - Andrew Nicholson’s proposals
 - ➔ *Series of Podcasts (see attachment)*
 - ➔ *Climate Emergency Declaration (and the use of Deliberative Democracy principles) – ongoing promotion*
 - ➔ *Art-Science-Nature project – on hold for time being*
 - ➔ *Photovoice - community participants use photography, and stories about their photographs, to identify and represent issues of importance to them*
 - Steve Cupitt’s proposals – *not present at meeting*
 - Other suggestions from the floor
 - ➔ *Monthly series of webinars – utilising expert speakers from HOPE and externally -- using a combination of ZOOM and webinar formats.*
- Other general business
 - Purchase web cam and microphone or office computer
 - ➔ *Purchase when funding is available*
 - Access to Adobe Creative Suite 6 – graphic design software
 - ➔ *Search for FREE software alternatives*
 - Purchase ZOOM annual subscription
 - ➔ *Purchase when funding is available*

6. Next ordinary meeting – 12 Sept 2020

7. Meeting closed at 11.50am