



Householders' Options to Protect the Environment Inc.

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Think Globally. Act Locally!

2025-2026 – 1.0 - Office Manager's "Quarterly Report" for 8 November 2025 meeting

(Last updated –27 October 2025)

Summary of key items from sub-headings below:

- 1 Newsletters produced
- 3 Media Releases issued
- 8 Feature Articles/Reports circulated
- Grant applications:
 - 1 successful -re: Governance training
 - 1 pending re: Male Environmental Champions
 - 1 new – re: 2 laptops
- Sponsorship matters:
 - Letters sent to universities and BAA (Biodynamic Agriculture Australia)
 - Letters to 114 waste industry businesses – with 3 negative responses to date
- Volunteer movement – 11 new; and 4 lapsed
- 2 Submissions

Significant office highlights:

- 10/09 Issued nationally ICAN's invite "Nuclear Weapon Ban Treaty Roundtable – 14 Oct 2025"
 - 13/09 Held quarterly Ordinary Meeting
 - 20/09 A summary of key tasks undertaken:
 - Refresh various job descriptions and post those positions on Volunteering Queensland's website
 - Initiate discussion with Laura Little regarding her suggestion to "advance Eco-Social Justice through Indigenous Partnership, Student Engagement and Strategic Advocacy"
 - Initiate discussion with Georgy Hadwen regarding her report on "Journey towards Environmental Stewardship"
 - The further streamlining of the "IMAGINING 2040 – Pathways to Flourishing Futures" webpage.
 - Pursuing grant opportunities for current and proposed projects
 - Pursuing corporate sponsorships
 - 20/09 Yaoyao Jiang, our Website Administrator for the past 3 years, is stepping down.
 - 27/09 Communications and Computer Support (CCS) have advised me that our website is backed up daily, weekly and monthly.
 - 27/09 Our "mycause" fund-raiser for 2 new laptops has been an abject failure with only a few hundred dollars being raised.
 - 08/10 Attended CCMA's (Condamine Catchment Management Association) AGM
 - 14/10 Circulated information about Andrew's podcast interview of our Patron – Jerry Coleby-Williams
 - 14/10 Attended ICAN (International Campaign Against Nuclear) ZOOM meeting on Nuclear Weapons Ban Treaty
 - 19/10 Charmaine Turnbull one of our long-term members has stood down as our Social Media Administrator and will now join the ranks of our researcher team. The 3 social media team members of Shuri who looks after X (Twitter), Amber who looks after Instagram and Facebook, and Ali who looks after LinkedIn – will now have full responsibility to manage postings and to grow 'follower numbers' on their respective platforms.
 - 20/10 Intrepid Landcare has just signed onto our Partnerships/Alliances program. Their information will be added to our website in coming weeks.
 - 22/10 Issued nationally reminder re Launch of new Podcast series -- Imagining 2040 – Pathways to Flourishing Futures
 - 24/10 Issued "partnerships/alliances" requests to AELA (Australian Earth Laws Alliance), ACF (Australian Conservation Foundation), HIS (Humane Society International), AYCC (Australian Youth Climate Coalition), TEC (Total Environment Centre) and CVA (Conservation Volunteers Australia)
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Newsletters:

01/10 Issued nationally a composite email containing:

- HOPE E-news Bulletin 2025 #19 --- Special Edition Newsletter - Global Environmental Organisations, by Renuka Sarathbhavan
-

Feature articles:

08/09 Issued nationally 2 early Date Claimer articles:

- International Day of Democracy – 15 September 2025
- International Day of Total Elimination of Nuclear Weapons – 26 September 2025

13/09 Issued nationally link to WMRR's report "No more love-ins: What it really takes to create a safe circular economy" (InsideWaste, Aug/Sept 2025)

01/10 Issued nationally 5 feature articles:

- i. How does climate change affect mental health, by Frank Lee (Oct 2025)
 - ii. The story of Queensland's Koala Action Inc. (Oct 2025)
 - iii. Earth 4 All (Aug 2025)
 - iv. Living Green – David Suzuki Foundation (Oct 2025)
 - v. The Earth Charter - Humanity's map to a sustainable future, by Josephine Jarvis (Oct 2025)
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Volunteer movement:

Sept-Oct 2025 – Over 20+ volunteer enquiries for 5 advertised positions.

However, over half of those people either failed to submit requested paperwork or failed to confirm interview dates and times.

22/09 Interviewed 3 prospective volunteers and signed up:

- ➔ Amber Lin (NSW) has volunteered to look after our Instagram account
- ➔ Sue Elliott (Qld) has volunteered to help with media releases; newsletter articles and social media posts
- ➔ Annalise de Kroon (Qld) has volunteered to write newsletter articles

25/09 Welcome Md Jalil Mahmud Nabil, our replacement Website Administrator. MD will commence his duties on 12 October.

26/09 Welcome Beryl McLean, another volunteer researcher from Qld

29/09 Volunteer movement:

- 3 applicants were unsuitable.
- Taelum Slijderink - HOPE researcher Qld has resigned.
- Signed up 1 new researcher - ~~Gloria Turbo (Int)~~; ~~Sara Raider (NSW)~~; and Donna Barkle (Qld)

30/09 Another 4 volunteer applications rejected as they failed to submit reference material

30/09 Welcome Patrisse Camille Punzalan – volunteer Researcher (Qld)

02/10 Welcome Duli Ukuwela – volunteer Researcher (Qld)

03/10 Welcome Ray Pern – volunteer Admin Asst (Qld) ➔ *Resigned after 1 week.*

10/10 Unable to contact 3 potential volunteers, so they have been deleted from the list

13/10 Meet Karan Rana has stepped down as one of our Media Officers due to his increased workload.

14/10 Welcome Tiam Yap from Victoria and Jess Pillay from WA to our 'volunteer' researcher ranks.

15/10 Welcome Gloria Mutesi (from Uganda) as one of new international research volunteers

23/10 5 more potential volunteers proved unsuitable or were un-contactable. (This includes Ray Pern who managed to stay for just over a week.)

Media Releases:

14/09 Issued nationally media release re: Fund-raiser for 2 laptops. And, extended appeal date to 30 Nov 2025.

15/10 Issued nationally media release re: HOPE Inc. Launches New Podcast Series to Spark Public Imagination for a Flourishing Future

20/10 Issued nationally media release re: "HOPE Inc. Urges Australian Cities and Towns to Endorse ICAN Cities Appeal for a Nuclear-Free Future" to

- Our members and supporters;
 - Media outlets – print, radio and television; and
 - Local Government Authorities (LGAs)
-

Grant information:

22/09 Submitted online Grassroots Environmental Grant application for 2 laptops (Application no. GEG1C056)
→ 30/10 Unsuccessful grant application for 2 new laptops (DETSI – Grassroots Environmental Grants program)

Sponsorship matters:

03/09 Issued sponsorship partnership request to Australian National University
04/09 Issued sponsorship request to Biodynamic Agriculture Australia
04/10 Issued 14 'generic' sponsorship request letters (ACT and NT)
05/10 Issued 16 + 19 = 35 'generic' sponsorship request letters (SA, WA and VIC)
06/10 Issued 20 'generic' sponsorship request letters (Qld)
10/10 Issued another 45 'generic' sponsorship request e: letters

Submissions:

07/09 Issued submission to Productivity Commission
15/09 Submitted HOPE's response to Implementing Australia's Strategy for Nature 2024-2030 (the Strategy)

Account's activity:

24/10 Signed and submitted "Auditor's engagement" letter for Fin Yr 2025-2026

Office Updates compilation of the past 3 months

20/09/2025

Mary and I are back from a week's break in Hervey Bay, Queensland.

It was great to be at the beach. The weather was good - although a little humid.

I also managed to catch up with an old high school friend from the late 1960s.

It was good to share our respective 'potted' histories – as well as talk about our current circumstances.

Now, back to HOPE and the office.

As there were some 80 emails; and a few important tasks to deal with – I decided to get stuck in straight away.

Thanks to all the volunteers who submitted completed assignments; and to those volunteering to do extra work.

We still have quite a backlog of potential research and article writing tasks to do.

The quarterly meeting held on Saturday 13 September highlighted a number of actions to be pursued by both me and others. A summary of those tasks are noted below:

- Refresh various job descriptions and post those positions on Volunteering Queensland's website
- Initiate discussion with Laura Little regarding her suggestion to "advance Eco-Social Justice through Indigenous Partnership, Student Engagement and Strategic Advocacy"
- Initiate discussion with Georgy Hadwen regarding her report on "Journey towards Environmental Stewardship"
- The further streamlining of the "IMAGINING 2040 – Pathways to Flourishing Futures" webpage.
- Pursuing grant opportunities for current and proposed projects
- Pursuing corporate sponsorships

Lastly, Yaoyao Jiang, our Website Administrator for the past 3 years is stepping down.

I wish to thank Yaoyao for the tremendous effort she has made in revamping the look and feel of our website – as well as keeping up with the high volume of maintenance.

I only hope that we can find a replacement as skilled and reliable as her.

Yaoyao finishes with us on 12 October 2025.

Office highlights:

03/09 Issued sponsorship partnership request to Australian National University

04/09 Issued sponsorship request to Biodynamic Agriculture Australia

07/09 Issued submission to Productivity Commission

08/09 Issued nationally 2 early Date Claimer articles:

- International Day of Democracy – 15 September 2025
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10/09 Issued nationally ICAN's invite "Nuclear Weapon Ban Treaty Roundtable – 14 Oct 2025"

13/09 Issued nationally link to WMRR's report "No more love-ins: What it really takes to create a safe circular economy" (InsideWaste, Aug/Sept 2025)

13/09 Held quarterly Ordinary Meeting

14/09 Issued nationally media release re: Fund-raiser for 2 laptops. And, extended appeal date to 30 Nov 2025.

14/09 Backup of data files

15/09 Submitted HOPE's response to Implementing Australia's Strategy for Nature 2024-2030 (the Strategy)

16-19 Frank's on a week's leave. Back on duty Monday 22 September.

20/09 Renuka has prepared a Special Edition of the Newsletter for publication in October. I will also include some feature articles to published at the same time

27/09/25

Although I still have sleeping problems and suffer from fatigue, I have managed to keep up with the office workload.

I've dealt with 80+ emails; executed a number of tasks coming from the last quarterly meeting (see previous Office Update); and posted volunteer positions on the Volunteering Queensland's website.

To date, we have received 16 applications for 4 of the 5 positions advertised – with 5 interviews conducted and all 5 volunteers signed up. Yahoo!

Their details are noted below in the Office highlights.

Communications and Computer Support (CCS) have advised me that our website is backed up daily, weekly and monthly.

This should give us some comfort – especially in light of 'hacking' recently occurring to some of our colleagues.

Our "mycause" fund-raiser for 2 new laptops has been an abject failure with only a few hundred dollars being raised.

So, we submitted an online application to the Qld Govt's "Grassroots Environment Grants" program.

Fingers crossed, we are successful!

Lastly, Andrew Nicholson, our long-time senior researcher undertaking the fuller “Imagining 2040 – Pathways to Flourishing Futures” Podcast Project is seeking interest from our female volunteers to assist him in all aspects of the project. So, if this project is of interest to you, please contact Andrew by mob: 0411 082 028 | E: newworldviews@gmail.com.

Office highlights:

- 22/09 Interviewed 3 prospective volunteers and signed up:
- ➔ Amber Lin (NSW) has volunteered to look after our Instagram account
 - ➔ Sue Elliott (Qld) has volunteered to help with media releases; newsletter articles and social media posts
 - ➔ Annalise de Kroon (Qld) has volunteered to write newsletter articles
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- 25/09 Welcome Md Jalis Mahmud Nabil, our replacement Website Administrator. MD will commence his duties on 12 October.
- 26/09 Welcome Beryl McLean, another volunteer researcher from Qld

07/10/2025

Well, it's been another productive time at the office – with lots of new volunteers recruited. As of today, we received a total of 24 applications with 6 accepted, 3 on trial, 7 rejected and 8 still pending. And, given the changes to our Admin Support Team, I've decided to reissue the “Email distribution notes” so that everyone may understand who gets what and why.

I've also initiated a fresh ‘sponsorship’ campaign with letters sent to waste industry related businesses throughout Australia. Fingers crossed, we receive some positive interest and, of course, some financial support.

Lastly, with our Annual General Meeting (AGM) scheduled for Saturday 8 November 2025, I wanted to ask how many of you will be staying on for another year in your current positions; which of you may be stepping down all together; and which of you are interested in taking on another role? Please let me know of your decisions before 31 October 2025. I am able to stay on for another year as Office Manager.

Office highlights:

- 29/09 Volunteer movement:
- 3 applicants were unsuitable.
 - Taelum Slijderink - HOPE researcher Qld has resigned.
 - Signed up 3 new researchers - Gloria Turbo (Int); Sara Raider (NSW); and Donna Barkle (Qld)
- 30/09 Another 4 volunteer applications rejected as they failed to submit reference material
- 30/09 Welcome Patrisse Camille Punzalan – volunteer Researcher (Qld)
- 01/10 Issued nationally a composite email containing:
- HOPE E-news Bulletin 2025 #19 --- Special Edition Newsletter - Global Environmental Organisations, by Renuka Sarathbhavan
 - Additional documents:
 - vi. How does climate change affect mental health, by Frank Lee (Oct 2025)
 - vii. The story of Queensland's Koala Action Inc. (Oct 2025)
 - viii. Earth 4 All (Aug 2025)
 - ix. Living Green – David Suzuki Foundation (Oct 2025)
 - x. The Earth Charter - Humanity's map to a sustainable future, by Josephine Jarvis (Oct 2025)
- 02/10 Welcome Duli Ukuwela – volunteer Researcher (Qld)
- 03/10 Welcome Ray Pern – volunteer Admin Asst (Qld)
- 04/10 Issued 14 sponsorship request letters (ACT and NT)
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- 06/10 Issued 20 sponsorship request letters (Qld)

19/10/2025

Well, it's been another busy period for the office.

Firstly, Charmaine Turnbull one of our long-term members has stood down as our Social Media Administrator and will now join the ranks of our researcher team.

The 3 social media team members of Shuri who looks after X (Twitter), Amber who looks after Instagram and Facebook, and Ali who looks after LinkedIn – will now have full responsibility to manage postings and to grow the following on their respective platforms.

Thank you, Charmaine for the work you have put in to the social media sphere of our communication activities.

With our AGM scheduled for Saturday 8 November, I'd like to finalise our 'volunteer' list continuing into 2026. So, if you haven't already responded, please do so by 25 October.

Lastly, the issue of using AI to enhance and/or to finalise the drafting of documents such as articles and media releases has been raised with me.

So, at our 1st meeting of the 2025-2026 Management Team (following the AGM), we will be discussing the question "what percentage of AI use is acceptable in completing written material for HOPE?".

Office highlights:

- 08/10 Attended CCMA's (Condamine Catchment Management Association) AGM
- 10/10 Unable to contact 3 potential volunteers, so they have been deleted from the list
- 10/10 Issued another 45-sponsorship request e: letters
- 11/10 Charmaine is stepping down from all social media activity – with Shuri looking after X (Twitter) and Amber looking after Instagram and Facebook
- 11/10 Ali Attaran has volunteered to look after our LinkedIn account
- 13/10 We officially farewell Yaoyao Jiang from the position of Website Administrator. Yaoyao had looked after our website for the past 3 years. We wish her well with her new full-time job.
- 13/10 Welcome Md Jalis Mahmud Nabil (NSW) who has volunteered to look after our website. We wish Md well in this new voluntary role for him.
- 13/10 Meet Karan Rana has stepped down as one of our Media Officers due to his increased workload.
- 14/10 Welcome Tiam Yap from Victoria and Jess Pillay from WA to our 'volunteer' researcher ranks.
- 14/10 Circulated information about Andrew's podcast interview of our Patron – Jerry Coleby-Williams
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31/10/2025

This is my final Office Update before our AGM and 1st 2025-26 Management Team meetings on 8th November 2025.

So, for those of you attending in person, please RSVP by 5th November to assist with seating and catering arrangements.

For the rest of you, I'd appreciate your attendance via ZOOM. *The meetings commence at 10:00 AM Brisbane time. The ZOOM link is:*

<https://us06web.zoom.us/j/2448320576?pwd=ay9PUUhDSTBSM2cxV3BNUGdtclEydz09&omn=89716013322>.

Lastly, 9 of you have failed to reply to several of my emails regarding your continued volunteering with us.

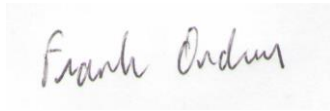
So, if you are staying on, please let me know as soon as you can.

Likewise, for those of you stepping down, please let me know so that I can reassign your task to other volunteer researchers, etc.

Office highlights:

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 - Our members and supporters;
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- 23/10 5 more potential volunteers proved unsuitable or were un-contactable. (This includes Ray Pern who managed to stay for just over a week.)
- 24/10 Issued agendas for upcoming AGM and 1st Ordinary Meeting of 2025-2026 Management Team
- 24/10 Issued "partnerships/Alliances" requests to AELA (Australian Earth Laws Alliance), ACF (Australian Conservation Foundation), HIS (Humane Society International), AYCC (Australian Youth Climate Coalition), TEC (Total Environment Centre) and CVA (Conservation Volunteers Australia)

24/10 Signed and submitted "Auditor's engagement" letter for Fin Yr 2025-2026
24/10 Stasia Byers, one of our media officers from WA, is stepping down due to family matters.
30/10 Unsuccessful grant application for 2 new laptops (DETSI – Grassroots Environmental Grants program)
31/10 Back up of data files (2 copies)

A handwritten signature in dark ink on a light-colored rectangular background. The signature is written in a cursive style and reads "Frank Ondrus".

Frank Ondrus, Officer Manager – HOPE Inc., ph. 07 4639 2135