

Householders' Options to Protect the Environment Inc.

PO Box 6118 – Clifford Gardens, Toowoomba QLD 4350
(22 Vacy Street, Toowoomba QLD 4350)
Ph 07 4639 2135; Email: office@hopeaustralia.org.au
Website: <http://www.hopeaustralia.org.au>
ABN 48 036 173 161

Minutes of HOPE 2022-2023 Annual General Meeting (AGM)

(Last amended –14 November 2023)

Saturday, 11th November 2023 commencing at 10.00am

(HOPE Office, 22 Vacy Street, Toowoomba QLD 4350)

1. Meeting commenced at 10.05am
 2. Introductions, apologies, proxy votes
 - a. Attendees:
 - i. Physical: Frank Ondrus and Charmaine Turnbull (acting Secretary)
 - ii. ZOOM: Anna Kula and Andrew Nicholson
 - b. Apologies: Miriam Sharp, Mayor Geoff McDonald (Toowoomba Regional Council)
 - c. Proxy Votes: Frank Ondrus holds proxy votes from Miriam Sharp
 3. Declaration(s) of Conflict of Interest: Nil
 4. Minutes of the 2022 AGM to be passed as a true record
→ *Moved by Charmaine Turnbull, seconded by Andrew Nicholson. Agreed by all present.*
 5. President's Report – Read by Frank Ondrus (copy attached)
 6. Treasurer's Report
 - Audited accounts for 2022-2023 (see attachment)
→ Motion to adopt 2022-2023 audited accounts.
Moved by Charmaine Turnbull, seconded by Anna Kula. Agreed by all present.
(All copies to be signed by both Treasurer & President → Done)
 - ATO (Business Activity Statement (BAS) return for 2022-2023 – Refund of \$306
 - Submitted online annual reports to ACNC (Australian Charities and Not-for-profit Commission) – 20 Oct 2023; and REO (Office of Register of Environmental Organisations) - *<to be done>*
 - Opening balance as at 31 October 2022 = \$3,624.83
 - HOPE General Account balance as at 31 Oct 2023 = \$7,431.44
 - HOPE Public Fund account balance as at 31 Oct 2023 = \$200.91
 - Closing balance as at 31 October 2022 (date of Transaction files) = \$7,632.35
→ *Annual renewal to Qld Office of Fair Trading to be done*
 7. Other reports - Nil
 8. Motions: Nil
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9. Election of 2023-2024 Executive Committee members, etc.

- President - Frank Ondrus
 - Secretary - Kerry Kruger
 - Treasurer - Miriam Sharp

 - Ordinary members who fulfil administration support roles as:
 - Office Manager - Frank Ondrus
 - Newsletter Editor* - Nina Stick
 - Website Administrator* - Yaoyao Jiang
 - Media officer* - Jason Dingley)
 - Membership Officer* - (Office Manager)
 - Volunteer Coordinator* - (Office Manager)
 - Social Media Administrator* - Charmaine Turnbull
 - Facebook/LinkedIn* – Charmaine Turnbull
 - Twitter/Instagram* - Liam Carroll
 - Admin assistants* (i.e., researchers, office assistants, etc.)
--- Anna Kula, Nisha Wajid, Cassandra Adofo-Kissi, Jigna Ghosh, Samy Leyton, Maggie Ng, Andrew Nicholson, Mazibar Rahman, Nadean Kelly, Amanda Ainley and Jason Joubert
- * - These positions can be undertaken remotely by phone and email communication.

10. Nomination of Patron: Jerry Coleby-Williams (from ABC's Gardening Australia program)

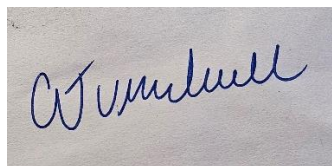
➔ *Moved by Andrew Nicholson, seconded by Charmaine Turnbull. Agreed by all present.*

11. Nomination of auditor: JG Audit & Assurance

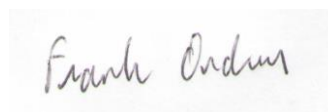
➔ *Moved by Charmaine Turnbull, seconded by Andrew Nicholson. Agreed by all present.*

12 Next AGM scheduled for 10 November 2024

13. Meeting closed at 10.25am



Acting Secretary – Charmaine Turnbull



President – Frank Ondrus

14 November 2023