



Householders' Options to Protect the Environment Inc.

PO Box 6118 – Clifford Gardens, Toowoomba QLD 4350

(22 Vacy Street, Toowoomba QLD 4350)

Ph 07 4639 2135; Email: office@hopeaustralia.org.au

Website: <http://www.hopeaustralia.org.au>

ABN 48 036 173 161

Think Globally. Act Locally!

Minutes of Special Meeting of HOPE Management Committee and HOPE Public Fund Management Committee Saturday, 13 April 2024, 10am sharp at HOPE's office, 22 Vacy St, Toowoomba (Last updated – 13 April 2024)

ZOOM meeting details:

<https://us06web.zoom.us/j/2448320576?pwd=ay9PUUhDSTBSM2cxV3BNUGdtclEydz09&omn=83073557598>

1. Meeting started at 10am
2. Introductions, attendees, apologies
 - a. Attendees:
 - (i) HOPE members: Frank Ondrus and Kerry Kruger
 - (ii) HOPE Public Fund Management Committee (PFMC) members: Derek Tuffield and Rhonda Munro
 - (iii) ZOOM attendees: Charmaine Turnbull
 - (iv) Apologies: Anna Kula, Miriam Sharp, Andrew Nicholson and Mike Whitelegg
3. Purpose of meeting:

On 17 January 2024, we received written notification from the Australian Tax Office (ATO) that as of 1 January 2024 that they now have responsibility for managing Deductible Gift Recipient (DGR) matters. And, specifically, all references to the Public Fund were to be changed to Gift Fund. Receipts to be issued by HOPE Inc. instead of Gift Fund. Also, all references to the Register of Environmental Organisations (REO) were to be deleted from all HOPE documentation. Accordingly, the appropriate changes have been made to our Constitution's Section 45B Gift Fund account and Section 45C Conduit Policy.
4. Motions:
 - (i) To adopt amended HOPE Constitution - Version #3.2, updated 28 February 2024 (see attachment)
 - ➔ *Moved by Charmaine, seconded by Kerry. Agreed by all present.*
 - ➔ *Complete and sign 'Form 8 – Changes to Model Rules' along with minutes of this 'Special Meeting', copy of amended Constitution and payment of \$23.45 to OFT Qld*
 - (ii) To change the HOPE Public Fund Management Committee to HOPE Gift Fund Management Committee
 - ➔ *Moved by Frank, seconded by Derek. Agreed by all present.*
 - (iii) To amend HOPE Gift Fund receipt to be issued by HOPE Inc. (see attachment)
 - ➔ *Moved by Frank, seconded by Rhonda. Agreed by all present*
 - (iv) To write to Westpac, Clifford Gardens Shopping Centre, Toowoomba requesting a name change of HOPE Public Fund account to HOPE Gift Fund
 - (v) *Moved by Frank, seconded by Kerry. Agreed by all present,*

13/04/2024 Requested inclusion by Westpac

Below are the proposed changes to our banking access with Westpac.

Account Name: HOPE Public Fund to be changed to HOPE Gift Fund
BSB: 034-242 | **Account Number:** 428 494
Method of Operation Chequeing account – with any 2 of 3 signatories to co-sign cheque
Existing signatories: Derek Tuffield, Rhonda Munro and Mark Whitelegg
Debit Mastercard Access: - N/A | **Online Banking Administrator:** - N/A

5. Next HOPE Gift Fund Management Committee (GFMC) meeting – as required
 6. Meeting closed at 10.10am.
-

Frank Ondrus, President – HOPE Inc. Kerry Kriger, Secretary – HOPE Inc. Derek Tuffield (GFMC member)